

MCT Board Minutes
May 17, 2010

A meeting of the MCT Board of Directors was held at 7548 Standish Place in Rockville, Maryland on Monday, May 17, 2010. The Board members in attendance were:

Paul Amon
Toby Beach
Dennis Courtney
Steven Freidman
Marion Hull
Merrill Hessel
Jim Klimaski

Lee Klumpp
Darryl Lesesne
Elizabeth Ortega-Lohmeyer
Marian Merewitz
Charles Finn Pena
Nancy Poole
Paul Silverman

Call to Order

The meeting was called to order at 7:39 p.m.

Also in attendance were:

Merlyn Reineke, Executive Director
Alysia Thaxton, Executive Assistant
Eric Eggleton, Director of Content
Marlyn Ferguson, Director of Development & Communications
Debbie Billings, Accounting & Human Resources Director

Guests:

Bill Stewart, President of Volunteer Association
Bernie Schoch, Volunteer

Roll Call

The following board members are absent from tonight's meeting:

Diane Butts proxy to Darryl Lesesne
Noreene Wells proxy to Merrill Hessel

Approval of March 2010 Board Minutes

Darryl Lesesne moved and Jim Klimaski seconded a motion to accept the March 2010 minutes. The motion passed unanimously.

President's Report

- Henry Hailstock has resigned from the Board of Directors.
- Paul Silverman is replacing Gregory Hamilton as the MCT Volunteer Association's representative.
- Eric Eggleton, the new Director of Content, was introduced to the board.
- Two people are appointed to Board Committees – Bernie Schoch is appointed to the Technology Committee and Shrie Iver has been named as Chair to the Audit Committee.

- Board Election – Lee will appoint four board members, who are not running for election, to the Election Committee to help coordinate the upcoming board election. Toby Beach will be the Chair of the committee.
- There will be a working meeting of the Budget & Finance Committee on June 12th. The committee meeting is open to all board members to attend but the meeting is not mandatory.
- There will be a special meeting of the Board of Directors on June 21st.

Strategic Plan

Lee introduced the Strategic Plan which was previously distributed to the board and presented it to the board for approval. The Board approved the Strategic Plan unanimously.

Closed Session

Executive Director's Report

Merlyn gave a PowerPoint presentation which was an update on the operational plan.

Committee Reports

Budget & Finance Committee

Revenue is up, we are running a surplus and overall we are on budget. There is currently about \$1million in reserve. We are looking to invest some of our cash reserves. We will also put some money aside for working capital.

Personnel Committee

The Personnel Committee meeting report was previously distributed to the board (Addendum I). The committee reviewed a survey of employee benefits compared to other local access stations. Of particular interest are MCT's long-term disability insurance package compared to other stations.

Technology Committee

The meeting minutes were distributed to the board (Addendum II). Nine action items were assigned to staff for completion prior to the next committee meeting which should be in about two weeks.

Unfinished Business

- Lease – Lee and Merlyn are working with a commercial realtor to investigate possible lease options for MCT.
- Ethics Commission Filing

New Business

None

Adjourn – 10:13 pm

Action Items

- 1) Alysia should pull together the procedures and policies from the last board election in 2006 and email the information to Lee.
- 2) Alysia should email Sheila in the Ethics Commission to get a list of board members who have not yet filed their financial disclosure.

Montgomery Community Television, Inc.
Personnel Committee Meeting Summary Minutes
May 13, 2010

The teleconference was called to order by Chair Nancy Poole at 7:36 p.m. In attendance were committee members Paul Amon, Paul Silverman, Chuck Peña, and Nancy as well as staff members Merlyn Reineke and Debbie Billings. Committee members Jim Klimaski and Sean McMullen were absent. Nancy welcomed new committee member Paul Silverman.

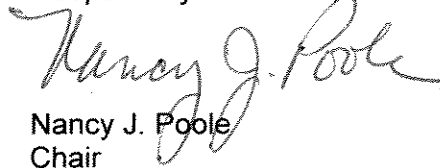
Nancy quickly reviewed the background regarding the benefits survey that the Committee would consider during the teleconference. She then turned to Debbie who led the Committee through the comparison of employee benefits at Montgomery Community Television (MCT), Fairfax Cable Access Corporation, and Prince George's (PG) Community Television. It was noted that both Fairfax and PG provide 100 percent support for long-term disability (LTD) insurance for 17 and 19 full-time employees, respectively, vs. MCT's 30 full-time employees. It was further noted that Fairfax and PG provide 100 percent support for the one HMO plan they offer to employees while MCT provides 65 percent support for a wide array of medical, prescription, dental, and vision insurance plans. It was also noted that MCT currently contributes 5 percent of eligible employees' salaries to a pension plan while neither Fairfax nor PG offer a pension plan. And, finally, Chuck noted that employees' pay at Fairfax is lower than at MCT.

The discussion following Debbie's presentation seemed to indicate that the Committee would like to be able to recommend that MCT provide 100 percent support for LTD insurance. However, due to the additional budget reductions that occurred recently, the Committee is concerned about the availability of funds—about \$5,500 annually. Therefore, Merlyn and Debbie will revisit the budget and get back to the Committee by May 21 with a recommendation for how the LTD insurance could be funded. Based on that information, the Committee will conduct an e-mail vote so that its recommendation can be forwarded to the Budget and Finance Committee for consideration at the May 25 meeting.

The next Personnel Committee meeting will be held on Thursday, June 10 at 7:30 p.m.

The teleconference was adjourned at 8:15 p.m.

Respectfully submitted



Nancy J. Poole
Chair